Policy Number **P2023-05**

Policy Type **Property**

Policy Name **Salvage Permit from Tax Title Property**

Original Approval Date January 2007

Revised Date February 8,2023 (Motion #)

**Version 2**

1. **Purpose**

The Town of Eston will from time to time be in possession of items obtained through tax enforcement or other means that they wish to dispose of. Any disposal of town assets must provide for proper opportunity to the public by advertising of tenders or public auction.

1. **Policy**
   1. The Town must determine that no use exists for the item within Town operations prior to offering any items for sale or salvage. (This is with the assumption The municipality Act S.406 has been followed and thereafter)
   2. Tenders must be in writing and indicate the tender item of interest, this will go to council.
   3. Receipts for the property will be issued to confirm ownership by the purchaser.
   4. The successful bidder will be responsible for removal of the items by a specified date, after that date the Town will not accept any responsibility for damage or loss and the property may be demolished.
   5. Salvage of the items from the property must not create any hazard to the public. For example, removal of an exterior door would require that the opening be suitably covered until demolition of the property.

That policy Salvage from Tax Title Property A13 from January 2007 be repealed.

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Mayor Signature Chief Administrative Officer